USNC COUNCIL
REVISED DRAFT AGENDA

Hosted by Dell Technologies
2300 Greenlawn Blvd
Building 3
Round Rock, Texas 78682

Thursday, 3 May 2018
9:00 am – 4:00 pm (CDT)
(Meeting #53)

Dress Code: Business Casual

Section 1 – Organizational Matters
(9:00 – 9:10 AM)
(John Thompson, USNC President)

> **1.1   Welcome, Opening Remarks and Introductions**

> **1.1   Approval of Agenda**   **USNC/Council 715A**

> **1.2.1   Approval of Consent Agenda**
>
>   **USNC/Council 714**
>
>   **(a)**   Approval of Minutes of the 25 January 2018
>   meeting at UL in RTP, NC.

> **1.2.2   Approval of Balance of Agenda**   **USNC/Council 715A**

Section 2 – Status of Outstanding Action Items
(9:10 – 9:20 AM)
(T Zertuche)

ACTION ITEM #2017 – 9 – 2 – It was recommended that the Rules and Procedures Committee formulate a policy regarding USNC document distribution and comment collection policy for future use.
Status: Pending

ACTION ITEM #2018 – 1 – 1 – It was requested that a folder for USNC rosters be added to the USNC SharePoint site and should include the rosters of all the policy and standing committees, as well as the task forces.
Status: Completed

ACTION ITEM #2018 – 1 – 2 – It was requested that the link to the USNC SharePoint site be distributed as soon as possible.
Status: Completed

ACTION ITEM #2018 – 1 – 3 – It was requested that the USNC staff distribute Mr. Zertuche's report wrapping-up 2017 and highlighting special projects in the pipeline for the USNC and IEC.
Status: Completed

ACTION ITEM #2011 – 1 – 4 – It was requested that the USNC staff distribute the IEC Masterplan draft implementation plan and timeline for review and comment by USNC Council, TMC and CAPCC members.
Status: Completed

ACTION ITEM #2018 – 1 – 5 – It was requested that an industry event Task Force be created to assist with the planning of the USNC Industry Roundtable event in September 2018. The USNC staff should send out a call for volunteers to the Council.
Status: Completed

ACTION ITEM #2018 – 1 – 6 – It was recommended by the TMC that the USNC Council add the MSB as a standing item on the Council agenda to ensure the USNC constituency is up to date on MSB issues and projects.
Status: Completed

ACTION ITEM #2018 – 1 – 7 – It was requested that the USNC staff and 2022 Planning Committee break out the sponsorship funds received versus funds pledged on the 2022 Sponsorship Tracker.
Status: Completed

ACTION ITEM #2018 – 1 – 8 – It was requested that the PlanCo review the possibility of creating another sponsorship tier for foreign companies, and provide recommendations to Council on whether or not the USNC should allow non-US domiciled organizations to sponsor the 2022 IEC GM.
Status: Pending

ACTION ITEM #2018 – 1 – 9 – It was recommended that the USNC Nominations Committee begin to recruit/review possible nominees for the upcoming 2018 awards season for the USNC, ANSI and the IEC.
Status: Completed

ACTION ITEM #2018 – 1 – 10 – Mr. Bhatia volunteered to discuss the USNC's Professional Mentoring Program with ANSI colleagues to better understand ANSI's concerns regarding the program and to determine if there is a pathway forward.
Status: Pending

ACTION ITEM #2018 – 1 – 11 – It was requested that the USNC staff conduct research and develop a proposal (including funding principles) on the possible in-house administration of USTAGs, specifically USTAG to IEC/TC 106. Once this proposal is fully developed, the USNC staff should distribute the document to the USNC Council for its review and approval.
Status: Pending

Section 3 – For Action – USNC Organization Membership
(9:20 – 9:50 AM)
(J Thompson)

Executive Summary
A request was made for the USNC Council to review and perhaps develop rules for Organizational Membership, i.e., what constitutes a separate company/entity.

Section 4 – For Discussion/Action - USNC In-House TAG Administration Update
(9:50 – 10:20 AM)
(T Zertuche)

Executive Summary
Tony Zertuche will provide a report on the current proposal for USNC in-house TAG administration.

Section 5 – For Information – Report from American National Standards Institute (ANSI)
(10:20 – 11:00 AM)

> **5.1** **ANSI Report**
> **(J Bhatia)**
>
> - ANSI celebrates 100 years – Washington DC (Union Station), 8 May 2018
>
> - Executive Roundtable Discussion – Washington DC (Reagan International Center), 22 May 2018
>
> - Meetings in China in July
>
> **5.2** **ANSI International Policy Report**
> **(J Tretler)**
>
> - US – German Standards Panel: *Securing Future Technologies – Cybersecurity and other Challenges and Solutions for Smart Manufacturing, Mobility, and Agriculture*
>
> - COPANT – Montego Bay, Jamaica (17 – 19 April 2018)
>
> - CMF Agenda, China topic
>
> - PASC – Okayama City, Japan, 15 – 19 May 2018
>
> - International development workshops

Section 6 – For Information – IEC SMB / TMC Issues
(11:00 – 11:15 AM)
(S Bird)

Executive Summary
Sonya Bird, TMC Chair, will report on the TMC meeting held on 2 May 2018.

Section 7 – For Information – IEC CAB / CAPCC Issues
(11:15 – 11:30 AM)
(T Duffy)

Executive Summary
Tim Duffy, CAPCC Chair, will report on the CAPCC meeting held on 1 May 2018.

Section 8 – For Information – IEC Market Strategy Board (MSB) Report
(11:30 – 11:45 AM)
(S Colburn)

Executive Summary
Current issues being discussed by the IEC MSB will be reviewed.

Section 9 – For Information – USNC / IEC Finance Issues
(11:45 AM – 12:15 PM)
(S Rood)

> **9.1**   **USNC Finances Update**
>   **(S Rood)**
>
>   **Executive Summary**
>   Steve Rood, VP – Finance, will report on the USNC's finance to date. A discussion will
>   also take place on the structure and content of USNC financial reporting.
>
> **9.2**   **IEC Finance Committee**
>   **(S Rood)**
>
>   **Executive Summary**
>   Steve Rood will report on the IEC Finance Committee.

Section 10 – For Information – USNC Industry Event and Task Force
(12:15 – 12:30 PM)
(T Zertuche)

Executive Summary
Tony Zertuche will provide an update on the plans for the industry forum to be held on 12 September 2018 in Washington D.C.

LUNCH
12:30 – 1:00 PM

Section 11 – For Information – USNC Technical Areas Task Force
(1:00 – 1:15 PM)
(S Bird and S Rood)

Executive Summary
An update will be provided on the Technical Areas Task Force and the work being done by the group.

Section 12 – For Information – Strategic Objectives Implementation Task Force
(1:15 – 1:30 PM)
(P Pondillo)

Executive Summary

Peter Pondillo will provide an update on the work of the Strategic Objectives task force, which is now focusing on creating an implementation plan for the approved strategic objectives.

Section 13 – For Action – USNC Rules and Procedures Committee Report
(1:30 – 1:45 PM)
(T Zertuche)

Executive Summary
Tony Zertuche will provide an update on the work of the Rules and Procedures Committee, including the search for a new chair.

Section 14 – For Information – USNC 2022 Planning Committee – IEC General Meeting Update
(1:45 – 2:00 PM)
(S Margis)

Executive Summary
Steve Margis will provide an update on the USNC's plan to host the 2022 IEC General Meeting.

Section 15 – For Information – USNC Nominations Committee Report
(2:00 – 2:15 PM)
(K Lippert)

Executive Summary
Kevin Lippert, Nominations Committee Chair, will provide an update on the USNC Nominations Committee.

Section 16 – For Information – USNC Young and Emerging Professionals
(2:15 – 2:45 PM)

> **16.1   Young and Emerging Professionals Committee**
> **(K Szulewski-Francis)**
>
> **Executive Summary**
> Kendall Szulewski-Francis will provide an update on the Young and Emerging Professionals Committee.

> **16.2   IEC Future Leaders Industry Forum Recap**
> **(E Biery)**
>
> **Executive Summary**
> Ethan Biery will call in to provide a brief recap of the IEC Future Leaders Industry Forum he attended in March 2018 as the US former Young Professional representative.

Section 17 – For Information – USNC Communications and Continuing Education Committee
(2:45 – 3:00 PM)
(E Finger)

Executive Summary

Elaina Finger, C&CEC chair, will report on the activities of the Communications and Continuing Education Committee.

Section 18 – For Information – USNC in the IEC Country-Mentoring Program
(3:00 – 3:25 PM)
(T Zertuche)

Executive Summary
Mr. Zertuche will report on the USNC's participation in the IEC's Country Mentoring Program and will lead a discuss regarding the two responses we received from possible mentees, Vietnam and CROSQ. The Council will be asked to formalize the USNC's participation in this IEC program.

Section 19 – For Action / Information – Interface with International Organizations
(3:25 – 3:40 PM)
(T Zertuche)

Executive Summary
Mr. Zertuche will provide an update on the USNC's regional outreach initiatives:

- **FINCA –** Mexico City, Mexico, 10 – 12 October 2018

- **APCF –** Update on the new Forum with an eye to their first meeting to be held in conjunction with the PASC meetings in Japan.

- **IEC 2018 GM Bilateral Meetings** – Who, What, When?

Section 20 – Future Meeting Dates
(3:40 – 3:55 PM)
(J Thompson)

Executive Summary
Mr. Thompson will call for hosts for the 2019 USNC Management Meetings and future meeting dates will be discussed.

2018

CAPCC/TMC/Council
May 1 – 3 2018
Tuesday, Wednesday, Thursday
Round Rock, TX (Dell)

PASC/APCF Meetings
May 15 – 17 2018
Okayama City, Japan

CAG & SMB Meeting
June 11 – 12 2018
Geneva, Switzerland

CAG & CAB Meeting
June 10 – 11 2018

Geneva, Switzerland

IEC Council Board
June 13 2018
Geneva, Switzerland

CAPCC/TMC/Council
CAPCC: 11 September 2018
TMC: 13 September 2018
Council: 14 September 2018
Arlington, VA (TIA)

Industry Event
12 September 2018
Washington D.C.

FINCA Meeting
September 26 – 28 2018
Mexico City, Mexico

82nd IEC General Meeting
Busan, Republic of Korea
22 – 26 October 2018
 - SMB/CAB Monday, 22 October 2018
 - CB Wednesday, 24 October 2018
 - Council Friday, 26 October 2018

 2019
 83rd IEC General Meeting
 Shanghai, China

 2020
 84th IEC General Meeting
 Stockholm, Sweden

 2021
 85th IEC General Meeting
 Dubai, United Arab Emirates (UAE)

 2022
 86th IEC General Meeting
 USA

 2023
 87th IEC General Meeting
 Egypt

Section 21 – Adjournment
Approximately 4:00 PM (CDT)